

Procedure

Nappy / Soiled Clothes Changing

1. Change nappies and soiled clothes in the children's bathroom using the Nappy Change area.
2. Ensure that the supplies required are ready: gloves, plastic bags, baby wipes, clean nappy.
3. Call parents for distressed children, when there is a risk of injury.
4. Encourage walking children to walk to the changing area.
5. Encourage children to climb up and down the stairs.
6. Wash hands before and after changing nappy or soiled clothes.
7. Always wear disposable gloves.
8. Place a disposable cover on the change mat and place the child's bottom on the paper.
9. Remove the nappy and place in a plastic bag.
10. Remove any clothes with urine or faeces on them and place in another plastic bag to be returned to the parents.
11. Clean the child's bottom using nappy wipes and place these into the plastic bag that contains the nappy.
12. Remove paper and wipes and place them in the bag with the nappy, which is then tied up and placed in the nappy bin. Remove the gloves by peeling them back from your wrists and place in the nappy bin.
13. Put on clean gloves.
14. Place the clean nappy underneath the child's bottom.
15. Fasten the nappy, redress the child and assist them from the change mat.
16. Assist the child to wash their hands.
17. Clean the nappy change area.
18. Remove and dispose of gloves.
19. Wash your hands – scrub well. Dry with paper towel.
20. Record the change of clothes/nappy in the Record folder.

PLEASE REMEMBER: NEVER LEAVE A CHILD UNATTENDED ON THE CHANGE TABLE.